Attachment Four

Letter of Intent for GIS Map Submissions

County:

Date of Request:

Roll Year(s):

Contact Person: Contact

Phone:

GIS data submission requirements are in section 10 of the current year Tax Roll Production, Submission and Evaluation Standards.

Expectations for the evaluation of GIS data by PTO staff are in the current year Assessment Roll Edit Guide for Parcel-Level Geographical Information System (GIS) Information.

These documents are available for download at http://floridarevenue.com/property/Pages/Cofficial_CompleteSubRollEval.aspx.

Under section 193.1142, Florida Statutes, please provide the following information in detail. You may include additional pages as needed.

Data Edit and Layer:

Status of Progress Toward Completion:

Identification of Challenges and Constraints:

Description of Why Additional Time Is Needed to Comply with Roll Submission Standards:

Plan for Collecting, Entering, and Reporting the Data Layer:

Timetable for Compliance with Requirements for Each Data Layer Listed:

Request for Aid and Assistance (e.g., Budget or GIS):

Additional Comments:

Signature, GIS Manager: _____

Signature, Property Appraiser: _____

By signing, property appraiser and GIS manager agree to provide necessary GIS data files for test evaluation and detailed feedback from PTO staff between January 1 and March 15 of the year subsequent to this request.