



CERTIFICATION OF FINAL TAXABLE VALUE

DR-422
R. 5/14
Rule 12D-16.002
F.A.C.
Florida Administrative Code
Effective 11/12
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Year:	County:	Is the value adjustment board VAB still in session? <input type="checkbox"/> Yes <input type="checkbox"/> No
Principal Authority Name:		Check type: <input type="checkbox"/> School district <input type="checkbox"/> County <input type="checkbox"/> Municipality <input type="checkbox"/> Independent Special District <input type="checkbox"/> Water Management District
Taxing Authority Name:		Check type: <input type="checkbox"/> Principal Authority <input type="checkbox"/> Municipal Service Taxing Unit (MTSU) <input type="checkbox"/> Dependent Special District <input type="checkbox"/> Water Management District Basin

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year gross taxable value from Line 4, Form DR-420	\$	(1)
2.	Final current year gross taxable value from Form DR-403 Series	\$	(2)
3.	Percentage of change in taxable value (<i>Line 2 divided by Line 1, minus 1, multiplied by 100</i>)	%	(3)

The taxing authority must complete this form and return it to the property appraiser by _____ A.M., _____
time date

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser :	Date:	

SECTION II : COMPLETED BY TAXING AUTHORITY

MILLAGE RATE ADOPTED BY RESOLUTION OR ORDINANCE AT FINAL BUDGET HEARING UNDER **S.5-** 200.065(2)(d), F.S.

If this portion of the form is not completed in **full** your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. **If any line is inapplicable, enter N/A or -0-.**

Non-Voted Operating Millage Rate (from resolution or ordinance)

4a.	County or municipal principal taxing authority	per \$1,000	(4a)
4b.	Dependent special district	per \$1,000	(4b)
4c.	Municipal service taxing unit (MSTU)	per \$1,000	(4c)
4d.	Independent special district Special District	per \$1,000	(4d)
4e.	School district	Required Local Effort	(4e)
		Capital Outlay	
		Discretionary Operating	
		Discretionary Capital Improvement	
		Critical Capital Outlay or Critical operating	per \$1,000
		Additional Voted Millage	
4f.	Water management district	District Levy	(4f)
		Basin	

Are you going to adjust adopted millage ?

☐

YES

☐

NO

If No, STOP HERE, Sign and Submit.

Taxing Authority Name :		DR-422 R. 5/11 Page 2 of 3	
COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS may adjust the non-voted millage rate only when if the percentage on Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)			
5.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4a, 4e, or 4f as applicable, divided by 1,000)</i>	\$	(5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) <i>(Line 5 divided by Line 2 multiplied by 1,000)</i>	per \$1000	(6)
MSTUs, DEPENDENT SPECIAL DISTRICTS, and INDEPENDENT SPECIAL DISTRICTS may adjust the non-voted millage rate only when if the percentage on Line 3 is greater than plus or minus 3% (s. 200.065(6), F.S.)			
7.	Unadjusted gross ad valorem proceeds <i>(Line 1 multiplied by Line 4b, 4c, or 4d as applicable, divided by 1,000)</i>	\$	(7)
8.	Adjusted Millage rate (Only if Line 3 is greater than plus or minus 3%) <i>(Line 7 divided by Line 2, multiplied by 1,000)</i>	per \$1000	(8)
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s.
	Signature of Chief Administrative Officer :		Date :
	Title:	Contact Name and Contact Title:	
	Mailing Address:	Physical Address:	
	City, State, Zip:	Phone Number:	Fax Number:

INSTRUCTIONS

Submit the completed form and supporting documentation electronically through the Department's Oversight and Assistance System (OASYS) electronic portal using the Truth in Millage (eTRIM) application at <https://eportal.oasys.floridarevenue.com/>.

SECTION I: Property Appraiser

1. Initiate a separate **Form** DR-422 form for each **Form** DR-420, Certification of Taxable Value, and **Form** DR-420S, Certification of School Taxable Value, submitted.
2. Complete Section 1 and **certify to the taxing authority sign**.
- ~~3. Send the original to the taxing authority and keep a copy.~~

SECTION II: Taxing Authority

1. Complete Section II and sign.
2. **Certify to** ~~Return the original to~~ the property appraiser.
- ~~3. Keep a copy for your records.~~
- ~~4. Send a copy to the tax collector.~~
5. Send a copy with the DR-487, Certification of Compliance, to the Department of Revenue at the address below. **Send separately if the DR-487 was previously sent to the Department.**

Florida Department of
Revenue Property Tax
Oversight - TRIM
Section
P. O. Box 3000
Tallahassee, Florida 32315 - 3000

All taxing authorities must complete Line 4, millages adopted by resolution/ordinance at a final budget hearing.

Counties, municipalities, schools, and water management districts may **administratively adjust the millage rate complete Line 5 and Line 6** only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.) **If an administrative adjustment**

is made, Lines 5 and 6 must be completed.

MSTUs, dependent special districts, and independent special districts may administratively adjust the non-voted millage rate only when Line 3 is greater than plus or minus 3%. (s. 200.065(6), F.S.) If an administrative adjustment is made, Lines 7 and 8 must be completed.

Adjusted millage rate must comply with statutes. The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.

Multi-county and water management districts must complete a separate Form DR-422 for each county.

All TRIM forms for taxing authorities are available on our website at <http://dor.myflorida.com/dor/property/trim/trimmax.html> or floridarevenue.com/property/forms

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R. _____
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References

This form mentions the following documents, which are incorporated by reference in Rule 12D-16.002, Florida Administrative Code. The forms are available at floridarevenue.com/property/forms.

Form	Form Title
DR-403 Series	Tax Roll Certification Documents
DR-420	Certification of Taxable Value
DR-420S	Certification of School Taxable Value
DR-422	Certification of Final Taxable Value
DR-487	Certification of Compliance