

### Florida Fuel or Pollutants Tax Information

#### Who must register?

Businesses or individuals that must have a license under Chapter 206, Florida Statutes (F.S.), include those who:

- blend taxable with non-taxable fuel
- blend any product with motor or diesel fuel outside the bulk transfer/terminal system for personal use
- export or import product
- sell product defined as motor, diesel, or aviation fuel, unless at retail
- operate a terminal registered with the Internal Revenue
   Service
   fuel
- sell natural gas at retail
- deliver fuel

#### Note. It is a third degree felony to operate without a lied

## Use this application to request one or more of the following licenses:

**Blender** - Any person who blends any product with motor or diesel fuel and who has been licensed or authorized by the Department as a blender.

**Carrier** - Every railroad company, pipeline company, water transportation company, private or common carrier, an casinghead other person transporting motor or diesel fuel, casing head gasoline, natural gasoline, naphtha, or distillate for others, either in interstate or intrastate commerce, to points within Florida, or from a point in Florida to a point outside Florida.

**Exporter** - Any person who has met the requirements of section (s.) 206.052, F.S., and who is licensed by the Department as an exporter of taxable motor or diesel fuels either from substorage at a bulk facility or directly from a terminal rack to a destination outside Florida.

**Importer** - Any person who has met the requirements of s. 206.051, F.S., and is licensed by the Department to import motor fuel or diesel fuel upon which no precollection of tax has occurred, other than through bulk transfer, into Florida by common carrier or company-owned trucks.

**Local Government User of Diesel Fuel** - Any county, municipality, or school district licensed by the Department to use untaxed or dyed diesel fuel in motor vehicles.

**Mass Transit System Provider** - Any licensed local transportation company providing local bus service that is open to the public and travels regular routes.

**Pollutants** - Any person who imports or produces a pollutant. Pollutants include any petroleum product, as well as crude oil, pesticides, ammonia, chlorine, and solvents. A pollutant does not include liquefied petroleum gas, medicinal oils, waxes, or products intended for application to the human body, for use in human personal hygiene, or for human ingestion.



**Retailer of Natural Gas** - Any person who sells or supplies natural gas fuel to an end user, for use in the fuel supply tank of a motor vehicle. "Natural gas fuel" is defined as any liquefied petroleum gas products, compressed natural gas products, or a combination thereof for use in a motor vehicle.

You are not required to obtain a retailer of natural gas license if:

• You only have facilities for placing natural gas fuel into the supply system of an internal combustion engine fueled by individual points or containers of 10 gallons or less and the natural gas is used for an exempt purpose.

• You have a residential refueling device for natural gas that is located at your primary residence and the gas is for

dividual personal use only.

**Terminal Operator** - Any person who owns, operates, or otherwise controls a terminal. A terminal operator that owns the motor or diesel fuel that is transferred through or stored in the terminal, must also be licensed as a terminal supplier.

**Terminal Supplier** - Any position holder who has been licensed by the Department as a terminal supplier, has met the requirements of ss. 206.05 and 206.90, F.S., and is registered under s. 4101 of the Internal Revenue Code for transactions involving the bulk storage and transfer of taxable motor or diesel fuels.

Wholesaler - Wholesalers are persons who purchase gasoline, gasohol, diesel, or aviation fuel (undyed kerosene, aviation gasoline, or jet fuel) from terminal suppliers or other wholesalers outside the bulk transfer system, place fuel into storage, and sell fuel to terminal suppliers, other wholesalers, retail dealers, or end users.

A licensed wholesaler must get a separate license to import or export fuel into or out of Florida.

How do I get a Fuel or Pollutants Tax license?

Follow the five-step process below:

**Step 1. Application Process** – Complete a separate *Florida Fuel or Pollutants Tax Application* (Form DR-156) for each business activity or group of activities operating under one Federal Employer Identification Number (FEIN). Those businesses with more than one fuel activity may apply for different license classifications on one application.

**Step 2. Background Check** – Applicants requesting a terminal supplier, importer, pollutants, exporter, blender, carrier, terminal operator, wholesaler or retailer of natural gas fuels license remove "s" must undergo a background check conducted by the Florida Department of Law Enforcem Florida E), the Federal Bureau of Investigations (FBI), and the Department of Revenue.

Department of Revenue Investigative Background Information - Complete questions <del>07 through 49</del> on the Florida Fuel or Pollutants Tax Application (Form DR-156).





This information will be used by the Department of Revenue to determine the financial standing of the applicant.

- Florida Department of Law Enforcement (FDLE) and the Federal Bureau of Investigation (FBI) - Information on how to initiate an external background check will be provid Der f Reve e upon eccipt of ILINEN u by ollutant rida Fu your F Tax A Iр ation Form or DR-15
- Persons reuired to undergo a blockgound chick aclude:
- The license holder.
- The sole proprietor of the license holder.
- A corporate officer or director of the license holder.
- A general or limited partner of the license holder.
- A trustee of the license holder.
- A member of the unincorporated association license holder.
- A participant in a joint venture of the license holder.
- The owner of any equity interest in the license holder, whether as a common shareholder, general or limited partner, voting trustee, or trust beneficiary.
- An owner of any interest in the license or license holder, including any immediate family member of the owner, or holder of any debt, mortgage, contract, or concession from the license holder, who is able to control the business of the license holder.

**Note:** Publicly held corporations that are traded on a national securities exchange, mass transit system providers and local governments are exempt from undergoing a background check.

**Step 3. Bonding** – Florida law requires you to file one or more bonds with the Florida Department of Revenue before a terminal supplier, wholesaler, importer, exporter, or pollutants license – r may be issued. Other than an importers license, the bond must equal three times the estimated average monthly gallons purchased times the total tax levied, not to exceed \$300,000. An importer's bond must equal 60 days of tax liability. There is not a maximum bond amount for an importers license. A separate bond is required for each product type. If the average is less than \$50, no bond is required.

Complete the *Bond Worksheet* (Form DR-157W). Provide the required *Fuel or Pollutants Tax Surety Bond* (Form DR-157), *Assignment of Time Deposit* (Form DR-157A), *Fuel or Pollutants Tax Cash Bond* (Form DR-157B), or *Irrevocable Letter of Credit* located at **floridarevenue.com/forms** 

Step 4. Enrolling to File and gas fuel, suppliers, wholesalers/importers, bienders, terminal operators, petroleum carriers, and exporters are required to file and pay electronically. In addition to all other penalties, Floridalaw imposes a monthly penalty of \$5,000 for failing to file and pay electronically. Enroll to file and pay electronically at floridarevenue.com/taxes/eEnroll or by completing an *Enrollment and Authorization for e-Services* (Form DR-600).

Step 5. Submitting your Application - Mail your application (Form DR-156) and bond worksheet (Form DR-157W) to:

> Account Management Fuel Unit Florida Department of Revenue PO Box 5500 Tallahassee FL 32314-5500

#### How much is the license?

A registration fee is not required to obtain a fuel or pollutants license.

#### When are licenses issued?

The Department will mail the *Fuel/Pollutants License* (Form DR-114) to you when all application requirements have been met. A *Fuel/Pollutants License* authorizes you to begin conducting business for the activities listed on the license. If you do not send the required form(s) to the Department and complete the background investigation(s), we will not be able to approve your application. Licenses are typically issued within two weeks after the receipt of all application A *Fuel/Pollutants Licenses*. year

(January 1 – December 31) and must be renewed annually. The Department mails annual renewal forms to all registered certificate holders beginning in October. Be sure to notify the Department of business address changes so that you will receive information and renewal forms. If you do not annually renew your *Fuel/Pollutants License*, you will be required to submit a new registration application and undergo another background investigation.

When do I begin filing tax returns?

change electronically at floridarevenue.com/taxes/

Tax returns must be filed monthly, be updateaccount. your business opens. A return must be med even in the tax was collected. A retailer of natural gas is not required to report or pay tax on natural gas fuel purchases until January 1, 2024.

#### What if I am already doing business and have not applied?

The business owner should immediately stop operating and contact the Account Management Fuel Unit to properly register and make errongements to calculate and remit any taxes or

or retailer of	gomonio to ouloulut	and forme any taxoo of	
·		by email at 🛛 🗡	
		motor fuel@floridarevenue.co	m
When do I he	ed to contact the De		
<ul> <li>If you mo</li> </ul>	ve.		
<ul> <li>If you need</li> </ul>	d accietance.		
- If you alo			
,	,		
<ul> <li>If you cha</li> </ul>	inge your contact pers	ion.	
If you cha	<del>nge or add a licensab</del>	le business activity.	
How do I get	more information?		
For assist	ance with this applica	tion or general information	•
-about fue	Ltax, call Taxpayer Se	rviees at 850-488-6800,	
		1	
Informatic	in and forms are availe	able on the Department's	
		/forma	
Tax forms and pu	Iblications are availabl	e online at	
floridarevenue.c	om/forms.		
Information and t	utorials are available o	online at	
	<ul> <li>If you more</li> <li>If you note</li> <li>If you close</li> <li>If you close</li> <li>If you close</li> <li>If you chan</li> <li>If yo</li></ul>	, or retailer of hatural gas fuel When do I need to contact the De If you move. If you need assistance. If you close your business. If you change your contact perce If you change or add a licensab How do I get more information? For assistance with this applicat about fuel tax, call Taxpayer Se Monday through Friday, excludid Information and forms are availed website at floridarevenue.com/forms.	by email at         when do I need to contact the Def         when do I need to contact the Def         If you move.         If you need assistance.         If you change your business.         If you change or add a licensable business activity.         How do I get more information?         For assistance with this application or general information about fuel tax, call Taxpayer Services at 050-400-6000, Monday through Friday, excluding holidays.         Information and forms are available on the Department's website at floridarevenue.com/forms.         Tax forms and publications are available online at

floridarevenue.com/taxes/education.

To speak with a Department of Revenue representative, call Taxpayer Services at 850-488-6800, Monday through Friday, excluding holidays.

You can email questions to motor\_fuel@floridarevenue.com.

**Step 5. Submitting your Application** - Your application (Form DR-156) and bond worksheet (Form DR-157W) may be submitted by email at **motor\_fuel@floridarevenue.com** or by mailing your application to the address below.

Jse Blac Applicatio	ck or Blue ink to Complete this on.	da Fuel or Pol	utants Tax	Application	XX/XX DR-15
	all questions and do not leave				Page 3 of
	stion blank unless instructed to				
kip the r	next question. Federal Employer Identification	Number (FEIN)			
2.	Business Name			Phone No. ( )	move Fax # u
3.	Trade Name, D.B.A. or A.K.A			Fax No	Trade Name
4.	Contracting son			Phone No. ( )	ext
5.	Con ct Ema Ac ress add 1 aste	risk			
6.	Type and Leg I C game tion: (	che conly one)			ryption box language here n page 10 of this document
	A) $\Box$ Corporation pheck $o(\mathbf{x})$ :		corporation, cl		
	Publicly Held Corporation*	Privately Held Corpora	ation 🛛 Wholly	Owned Subsidiary of a P	ublicly Held Corporation
	B) 🗆 Partnership (check one):	General 🗆 Limited 🗆	Joint Venture		
	C) 🛛 Limited Liability Company (c	heck one): 🛛 🗆 Single I	Member 🛛 Mul	ti-member	
	D) 🛛 Individual/Sole Proprietorshi	Use 2 asterisks for			
	E) 🛛 Business Trust	Publicly Held			
	E) Governmental Agency	Corporation **			
-	Publicly held corporations must a				
7.	Principal Business Location Add				
	City			State	
-	Country		•	al Code	
-0.	How would your company like to	receive information o	n Florida fuel or	pollutante tax? (Please c	heck one)
	Mail (U.S. Postal Service)				
	E Fax Fax No.				
ø.	Check the box that applies to yo a license.	ur business activity an	d provide the da	te you became or will be	come required to obtain
	□ Blender	Begi	nning Date of Bus	iness Activity	
	Common Carrier	Begi	nning Date of Bus	iness Activity	
	□ Exporter	Begi	nning Date of Bus	iness Activity	
	□ Importer	Begi	nning Date of Bus	iness Activity	
	□ Local Government User of Dies	el Fuel Begi	nning Date of Bus	iness Activity	
	Mass Transit System Provider	Begi	nning Date of Bus	iness Activity	
	Pollutants	Begi	nning Date of Bus	iness Activity	
	□ Private Carrier	Begi	nning Date of Bus	iness Activity	
	□ Retailer of Natural Gas Fuel	Begi	nning Date of Bus	iness Activity	
	Terminal Operator	Begi	nning Date of Bus	iness Activity	
	□ Terminal Supplier	Begi	nning Date of Bus	iness Activity	
_	□ Wholesaler	Begi	nning Date of Bus	iness Activity	
10.	A) Do you operate or otherwise		□ YES	□ NO	
	B) If "YES," state the number of te location address you operate.			ete the following informa	ation for each terminal
	Terminal Location Address				
	City	State	ZIP	Phone No. (	)
	Terminal Location Address				
	 City		ZIP		)
	Terminal Location Address				
	City				

	DR-156
XX/XX	R. <del>01/21</del>
	Page 4 of 9

Address where business records are maintained (cannot be a post office box)

10 🖌

City	County	State	7IP
-	•••••	Foreign Postal Code	
City		State	
Courry		Foreign Postal Code	
Corporation Information		-	
A) License Applicant: D	Pate of Incorporation		
If filing as a corporatio	n, list the state in which you are inco	prporated:	
List other states where	e your corporation has operated or is	s operating:	
B) Parent Corporation (if	applicable) Parent Corporation FE	IN	
		State	
•	•	Phone No. ( )	
		I must attach a certified copy of the cert e corporation to transact business in Fl	
		number (SSN)*, FEIN (if applicable), and a	
		interest, and	
, ,			
A) Name			(Individual)
Home Address			Business)
City	County	State	ZIP
Country	Foreign Postal Code	Phone No. ( )	Ext
Corporate or Business	s Title	Interest/0	Ownership%
B) Name			] (Individual)
			(Business)
-	County		
-	Foreign Postal Code		
Corporate or Business	; Title		Ownership%
C) Name			(Individual)
Home Address			Business)
	County		ZIP
-	Foreign Postal Code		Ext
-	Title		Dwnership %
Corporate of Dusiness			
D) Name			Individual)
Home Address			Business)
-	County		ZIP
Country	Foreign Postal Code	Phone No. ( )	Ext
Corporate or Business	s Title	Interest/0	Ownership%

\* Social security numbers (SSNs) are used by the Florida Department of Revenue as unique identifiers for the administration of Florida's taxes. Social security numbers obtained for tax administration purposes are confidential under sections 213.053 and 119.071, Florida Statutes, and not subject to disclosure as public records. Collection of your SSN is authorized under state and federal law. Visit the Department's website at **floridarevenue.com/privacy** for more information regarding the state and federal law governing the collection, use, or release of SSNs, including authorized exceptions.

					XX/X	DR-156 R. <del>01/21</del> Page 5 of 9
14 17	If "YES," are you a c If a construction what is used a private B) <b>If ou are proper</b>	Actor waterways of I ommon carrier? per of um p	Florida?□ YES□ 	I NO I Rail □ Ves ification number, an	<i>If " NO," go to q</i> sel □ Pipeli d total tanker cap	rs 15 uestion 18. uestion 156 14B ne pacity of each
			s d to transport uel on the highw equipment used to transport fuel. Vehicle ID Number		<del>h a coparato chec</del>	
	make column wider	column only holds 4 digits			make column more	narrow
15 18.	Fuel Storage Informat	Temove hypi	A	moved to beginning of questions. DO NOT	Fleave any blank	e 3 tem (ES I NO
	<ol> <li>Do you deliver</li> <li>Do you own, c</li> </ol>	fuel directly to retail	l locations? bulk storage tanks in Florida? icate whether it is owned or lease	end with period		YES □ NO YES □ NO
	Tank Capacity (in Gallons)	*DEP Number	Physical L	ocation (Address)		Own/Lease
		-	number assigned by the Florida Dep is dealers. <del>(If necessary, attach a sep</del> a		ntal Protection to yo an additional sheet	
16 7.	Pollutants Storage Information Will this business produce, import, or remove petroleum pollutants through a terminal rack in Florida?  YES INO If "YES" (check appropriate box(es)): Produce Import or cause to be imported (into Florida) Export Be entitled to a refund on the following taxable pollutants:					
	□ Petro □ Moto	leum Products r Oil or Other Lubric: r (specify)	Ammonia Ants Crude Oil	<ul><li>Pesticides</li><li>Solvents</li></ul>	Chlorin Perchlo	e proethylene
	List the type of pollus sold in Florida. Attach		prage facility, and estimated vol	ume of taxable unit	ts imported, pro	duced, or
	Type of Polluta		Location of Storage Facil	ity	Taxable	Units



J NO
-

- You purchase natural gas fuel for agricultural purposes.
- You receive natural gas fuel from a personal refueling device located at your primary residence.
- You are a state, local, or federal government entity who purchases and uses natural gas fuel in government owned vehicles. 18A or 18B
   YES INO
- C) If you answered "YES" to question 20A or 20B, provide the physical location and the type of natural gas fuel used or sold. If you have more than 5 locations, attach a separate sheet to your application listing the physical address and activity type for each location.

Station No.	Physical Address of Retail Station	Activity Type *
1		
2		
3		
4		
5		

\* Activity type is defined as liquefied petroleum gas products (LPG), compressed natural gas products (CNG), or a combination thereof (LPG/CNG) for use in a motor vehicle.

19	21.	A) B)	Do you wholesale motor, diesel, or aviation fuel?		YES YES		NO NO
20	22.	,	you a county, municipality, or school district that uses untaxed diesel fuel in motor vehicles?		YES		NO
21	22.		you a mass transit system providing local bus service that is open to the public and travels ular routes?	- 🗆	YES		NO
	24	<u>A)</u>	De yeu have a valid refund permit number?		YES		NO
		<del>B)</del>	If "YEO," what is your refund permit number?	-			
	25.	A)	Are you registered to collect and surremit sales tax?	- 🗆	YES	8	NO
		B)	If "YES," what is your sales tax registration number?				
22	28.	Wil	this business import fuels into Florida upon which there here here no precollection of Florida tax?		YES		NO
23	27.	A)	Are you registered as a Position Holder under section 4101 of the Internal Revenue Code for transactions involving the storage and transfer of motor and dr diesel fuel(s)?		VEQ		NO
				- ப	IL3		NO

XX/XX	DR-156 R. 01/21
	Page 7 of 9

24	28.	Do you blend products for use as motor fuel, diesel fuel, or aviation fuel?	🗆	YES		NO
25	23.	Do you transport petroleum products either for yourself or for hire?	🗆	YES		NO
26 27	39. 31. 22.	If be an applying for a pholeszer licens the year equation at hority to make deerred full tai payments to your applied by electronic unds transfer?		YES		NO NO <del>NO</del>
	×	Have you or other owners, officers, directors, or stockholders with a controlling interest, been convicted of, or entered a plea of guilty or nolo contendere to, a felony committed against the laws of any state or the United States?	Investiga	ative Ba	ckgro	1st question in und Information becomes
28	34.	Blender Information	question	n <b># 31</b>		
		A) De veu preduce biodicest fue from vegetable er epimel eile er fete?				
		A) Do you produce biodiesel fuel from vegetable or animal oils or fats?				NO
		B) Do you import biodiesel freel into Florida?	🗆			NO NO
		<ul><li>B) Do you import biodiesel fuel into Florida?</li><li>C) Do you blend biodiesel fuel with petroleum diesel?</li></ul>	····· □			-
		B) Do you import biodiesel freel into Florida?	····· □	YES		NO
29	25.	<ul><li>B) Do you import biodiesel fuel into Florida?</li><li>C) Do you blend biodiesel fuel with petroleum diesel?</li></ul>	D D	YES YES YES		NO NO
29 30	25. 38.	<ul> <li>B) Do you import biodiesel fuel into Florida?</li> <li>C) Do you blend biodiesel fuel with petroleum diesel?</li> <li>D) Do you sell biodieser fuel or biodiesel blends?</li> </ul>	□ □ □	YES YES YES YES		NO NO NO

**Department of Revenue Investigative Background Information** – The following information will be used by the Department to conduct a background investigation. You may attach a separate document if additional space is required. If a question does not apply to your business, enter N/A.

What other, if any, active fuel license do your officer or owners hold in any state, including Florida? List the business name, the state, and the license number. List any other business that is associated with fuel in Florida or any other state.



31

32

31.

List all active Florida sales and use tax registration numbers issued to you, to your company, or to officers or owners of the company.



Has the company, owners, or officers ever been issued a fuel license or a sales and use tax license from any state, including Florida, that is now expired? List the type of license, license number, state where the license was issued, and reason for expiration.







Has your corporation, officers, or any affiliated entities now or within the past 10 years been involved in any litigation or fuel tax issues in Florida or any other state? If so, provide details.



#### Affidavit of Applicant(s)

I, the undersigned individual(s), or if a corporation for itself, its officers, and directors, hereby swear that I am duly authorized to make the foregoing application and that the application, including all attachments, represent the premises to be licensed. If licensed, I agree that the place of business may be inspected and searched, during business hours or at any time business is being conducted on the premises, by officials and agents of the Florida Department of Revenue for the purposes of determining compliance with Chapter 206, F.S.

Under penalties of perjury, I declare that I have read the foregoing Application, including all attachments, and that the facts stated in it are true to the best of my knowledge and belief.

Signature of Applicant

## WARNING:

fine, imprisonment,

Read carefully: This instrument is a sworn document. False answers could result in criminal prosecution subject to fine and/or imprisonment and denial of your application.

To submit your application Your application (Form DR-156) and bond worksheet (Form DR-157W) may be submitted by email at motor\_fuel@floridarevenue.com or by mailing your application and bond worksheet to the address below. Account Management Fuel Unit Florida Department of Revenue PO Box 5500 Tallahassee FL 32314-5500

## References

The following documents are incorporated by reference in the rules indicated below. The forms are available online at **floridarevenue.com/forms**.

Form DR-157W	Bond Worksheet Instructions	Rule 12B-5.150, F.A.C.
Form DR-157	Fuel or Pollutants Tax Surety Bond	Rule 12B-5.150, F.A.C.
Form DR-157A	Assignment of Time Deposit	Rule 12B-5.150, F.A.C.
Form DR-157B	Fuel or Pollutants Tax Cash Bond	Rule 12B-5.150, F.A.C.
Form DR-600	Enrollment and Authorization for eServices	Rule 12-24.011, F.A.C.

Page 2 of 9, replaces text in section: When do I need to Contact the Department

# DRAFT



Adding encryption box below for taxpayers wanting email on page 3 of 9

\* Your privacy is important to the Florida Department of Revenue. Email addresses provided to the Department for tax administration purposes are confidential and exempt from disclosure under section 213.053(2), Florida Statutes.

Florida law requires you to authorize the Florida Department of Revenue to respond to you using unencrypted email that does not require additional steps before you can access information in the email. To expedite the processing of your application, you may wish to receive unencrypted email regarding this application. If so, indicate your approval to receive unencrypted email by selecting 'Yes' below, otherwise, select 'No.'

Yes. I authorize the Florida Department of Revenue to send information regarding this application using unencrypted email.

No. I wish to receive encrypted emails from the Florida Department of Revenue. (The software used to encrypt email requires a one-time passcode or a user account.)