

**AGENDA
RULE DEVELOPMENT WORKSHOP**

Workshop Materials Available on the web at <http://www.floridarevenue.com/rules>.

9:00 a.m., August 15, 2024

**ROOM 1220, BLDG ONE
2450 SHUMARD OAK BLVD
TALLAHASSEE, FLORIDA**

THIS MEETING IS OPEN TO THE PUBLIC

1. Call to Order:

- a. Introduction of Department of Revenue Staff
- b. Opening Remarks by Department of Revenue

2. Presentation and public discussion of the proposed changes to the following rules:

Chapter 12-6: Informal Protest and Appeal Procedure
Rule 12-6.003 Protest of Notices of Proposed Assessment Issued by the
Department Which Result from an Audit

1. Public Comments

2. Closing Comments from Department of Revenue Staff

Instructions for Attending

You can join this meeting by:

- Using your computer for a webinar broadcast.
 - To attend the virtual meeting, you must register on the Internet before the meeting. Register with the following link before the meeting:
<https://attendee.gotowebinar.com/register/6731444822188333150>
 - Enter your name and contact information and click Register at the bottom of the screen.
 - Once you register, a link with instructions to attend the meeting will be sent to the email address you provided. Your registration ID link is unique to your email address.
 - **IMPORTANT:** Save this email electronically. The link is complex. If you save the email, you can open it and click on the link the day of the meeting.
 - To register additional attendees, complete a separate registration at the link above.

Attendees using the Webinar broadcast have three options:

1. Telephone and AUDIO PIN allows you to speak at the meeting. (All calls are muted.)
 2. Telephone with NO AUDIO PIN – Listen Only.
 3. A computer with microphone and speakers allows you to speak at the meeting. Raise your hand using the Webinar Control and wait your turn.
- If you want to ask a question or make a comment:
 - Using audio: Use the “raise hand” function within the webinar software. Department staff will acknowledge and unmute the participant so they may ask their question.
 - Without audio: Use the “comment box” within the webinar software to submit the question. Department staff will read the question aloud prior to answering.

For Technical Support:

If you have problems accessing the registration, contact Tonya Fulford by email Tonya.Fulford@floridarevenue.com, using “Rule Development Workshop, August 15” in the subject line.