

**AGENDA  
RULE DEVELOPMENT WORKSHOP**

Workshop Materials Available on the web at <http://www.floridarevenue.com/rules>.

**9:00 a.m., November 2, 2023**

**Contacts:**                    **Brinton Hevey, Intra-Departmental Projects Admin, (850) 717-7754**  
                                     **Martha Gregory, Revenue Program Administrator, (850) 717-6041**

**ROOM 1220, BLDG ONE  
2450 SHUMARD OAK BLVD  
TALLAHASSEE, FLORIDA**

**THIS MEETING IS OPEN TO THE PUBLIC**

- 1. Call to Order:**
  - a. Introduction of Department of Revenue Staff
  - b. Opening Remarks by Department of Revenue
- 2. Presentation and public discussion of the proposed changes to the following rules:**
  - a. **Chapter 12A-1: Sales and Use Tax**
    - Rule 12A-1.097 Public Use Forms  
Form: DR-1TEAM Florida Farm Tax Exempt
    - Rule 12A-1.116 Florida Farm Tax Exempt Agricultural Materials Card
- 3. Public Comments**
- 4. Closing Comments from Department of Revenue Staff**

## Instructions for Attending

You can join this meeting by:

- Using your computer for a webinar broadcast.
  - To attend the virtual meeting, you must register on the Internet before the meeting. Register with the following link before the meeting:  
<https://attendee.gotowebinar.com/register/6656698915852294486>
  - Enter your name and contact information and click Register at the bottom of the screen.
  - Once you register, a link with instructions to attend the meeting will be sent to the email address you provided. Your registration ID link is unique to your email address.
  - **IMPORTANT:** Save this email electronically. The link is complex. If you save the email, you can open it and click on the link the day of the meeting.
  - To register additional attendees, complete a separate registration at the link above.

Attendees using the Webinar broadcast have three options:

1. Telephone and AUDIO PIN allows you to speak at the meeting. (All calls are muted.)
  2. Telephone with NO AUDIO PIN – Listen Only.
  3. A computer with microphone and speakers allows you to speak at the meeting. Raise your hand using the Webinar Control and wait your turn.
- If you want to ask a question or make a comment:
    - Using audio: Use the “raise hand” function within the webinar software. Department staff will acknowledge and unmute the participant so they may ask their question.
    - Without audio: Use the “comment box” within the webinar software to submit the question. Department staff will read the question aloud prior to answering.

### For Technical Support:

If you have problems accessing the registration, contact Tonya Fulford by email [Tonya.Fulford@floridarevenue.com](mailto:Tonya.Fulford@floridarevenue.com), using “Rule Development Workshop, April 13” in the subject line.