



AGENDA FOR GENERAL TAX ADMINISTRATION RULE DEVELOPMENT WORKSHOP

THIS MEETING IS OPEN TO THE PUBLIC

Date and Time	May 21, 2026, 9:00 a.m.	Location	Room 1220, Bldg. 1 2450 Shumard Oak Blvd. Tallahassee, Florida
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Workshop materials available online at <http://www.floridarevenue.com/rules>

Agenda Items

Call to order:

- Introduction of Department of Revenue staff
- Opening remarks by Department of Revenue

Presentation and public discussion of the draft changes to the following rules:

DIVISION NAME

Chapter 12A-1.: Sales & Use Tax, Surcharge, and Fees; Communications Services Tax

- Rule 12A-1.097: Public Use Forms
 - DR-18: Application for Amusement Machine Certificate
 - DR-18N: Application for Amusement Machine Certificate General Information and Instructions
 - DR-18R: Amusement Machine Certificate Renewal Application
 - DR-18RS: Amusement Machine Certificate Renewal Application Second Notice

Public comments

Closing comments from Department of Revenue staff



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Instructions for Attending

You can join this meeting by:

- Using your computer for a webinar broadcast.
 - To attend the virtual meeting, you must register on the Internet before the meeting. Register with the following link before the meeting:
<https://attendeegotowebinar.com/register/4941481687851262301>
 - Enter your name and contact information and click Register at the bottom of the screen.
 - Once you register, a link with instructions to attend the meeting will be sent to the email address you provided. Your registration ID link is unique to your email address.
 - **IMPORTANT:** Save this email electronically. The link is complex. If you save the email, you can open it and click on the link the day of the meeting.

Attendees using the Webinar broadcast have three options:

1. Telephone and AUDIO PIN allows you to speak at the meeting. (All calls are muted.)
 2. Telephone with NO AUDIO PIN – Listen Only.
 3. A computer with microphone and speakers allows you to speak at the meeting. Raise your hand using the Webinar Control and wait your turn.
- If you want to ask a question or make a comment:
 - Using audio: Use the “raise hand” function within the webinar software. Department staff will acknowledge and unmute the participant so they may ask their question.
 - Without audio: Use the “comment box” within the webinar software to submit the question. Department staff will read the question aloud prior to answering.

For Technical Support:

If you have problems accessing the registration, send an email to tonya.fulford@floridarevenue.com, using “Rule Development Workshop, May 2026” in the subject line.